



bright world

# Relax and Revise at Cambridge Melchior College Coronavirus (COVID-19) School Contingency Plan

This document has been drafted to support the Relax & Revise programme at Cambridge Melchior College (CMC) continuity planning.

- Staff will undergo training during inductions on best practice to ensure high standards of student safety and hygiene - Centre management will be fully aware of all recommendations made by English UK, Public Health England and the UK government
- CMC will produce information posters for display in each school to inform students on recommended hygiene measures for schools
- CMC will install additional hand sanitisers throughout the school and student accommodation
- CMC will ensure all students are cleaning hands thoroughly on arrival at the school and before eating and after activities
- There will be a reminder at daily house meetings to remind students about hygiene and safe practices
- CMC will have additional supplies of tissues, antibac gel and sterile gloves to keep in reserve in +antibacterial wipes for keyboards and computer screens
- CMC will ensure the host school cleaning contractors clean school every night pay additional attention to contact hard surfaces
- CMC will identify any students or staff who may be at greater risk due to pre-existing medical conditions, in line with NHS advice
- CMC and Bright World will ensure we have correct contact details for parents to hand.
- CMC will not provide facemasks but students are very welcome to travel with them if parents judge this to be prudent
- All food including snacks only to be consumed in designated places and not in bedrooms or elsewhere in the college





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If a student falls ill :

If staff or students have relevant symptoms, they will be isolated from other students for 7 days as per UK Government guidelines announced 12 March.

Any student who falls ill with relevant symptoms at a centre will be moved to a specific boarding space, and isolated from the rest of the student body

Depending on government advice, students will not automatically be taken to doctors or hospitals unless they have underlying health conditions that may cause further risk -.

Dedicated staff will have duty of care for any student in isolation

. If a parent flies over to the UK to collect their child or assume duty of care while their child is isolated , CMC and Bright World will attempt to provide accommodation but cannot guarantee this will be available. Local alternatives can be recommended as well.

CMC will provide as much assistance as possible to all parents and agents at all times - No refunds will be provided if a student leaves a centre early without symptoms or a requirement to be placed in isolation

CMC reserves the right to change timetables at short notice if circumstances change. This may include the cancellation or redirection of excursions to ensure the best care of students.

